

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
December 4th, 2018 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for November 2018:**

\$150.00

**October Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$150.00 (1)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

**Insurance Up-Dates for November 2018:**

62

**November 2018 Change of Address and/or T/A:**

0

**November 2018 Shelved License:**

0

**Meeting: Called to order by Don Haskin**

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) The electrical board will be moving to a new building for the Tuesday meetings. A mass email will be sent out with all information concerning the place and time of meeting. It will take effect in February of 2019.
- 3) The following is a list of dates for the Electrical Examiners Board meetings in 2019.
  - a. January 1st Board Meeting---Cancelled
  - b. January 25th Master/Low Voltage/Restricted Exam
  - c. February 5th Board Meeting
  - d. March 5th Board Meeting
  - e. April 2nd Board Meeting
  - f. May 7th Board Meeting
  - g. June 4th Board Meeting
  - h. July 2nd Board Meeting--Cancelled
  - i. July 25th Master/Low Voltage/Restricted Exam
  - j. August 6th Board Meeting
  - k. September 3rd Board Meeting
  - l. October 1st Board Meeting
  - m. November 5th Board Meeting
  - n. December 3rd Board Meeting

**Homeowners Exam Applicants for December 2018:**

1

**Homeowner Exam Results for December 2018:**

Pass

**Monitor Homeowners Exam for February 2018:**

Ron Derby

**Master/Restricted/Low Voltage Results for July 2018 and January 2019:**

2018 July Exam—1 Applicant—Master Exam--Passed

2019 January Exam---N/A

**Monitored Master/Restricted/Low voltage Exam for January 2019:**

Danny Johnson

Don Haskin

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**Postage for November 2018:**

\$.94

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday February 5th, 2018 at the

**Motion to Adjourn Meeting:**

Motion made by Chris Worch, Second by Ron Derby. Meeting was adjourned.

**The Following Payments are authorized for the Board Members for December 2018**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) <b>Spence Total</b>	<b>\$50.00</b>

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) <b>Worch Total</b>	<b>\$50.00</b>

3) Ron Derby----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) <b>Derby Total</b>	<b>\$50.00</b>

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) <b>Haskin Total</b>	<b>\$50.00</b>

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
b) Prepare Meeting Minutes	\$25.00
c) Proctor Homeowners Exam	\$25.00
d) Grade Homeowner Exam	\$25.00
e) Recording Secretary (55@ \$15.00)	\$825.00
f) <b>Johnson Total</b>	<b>\$925.00</b>

Recording Secretary Performed the Following Duties (November):

- 1) Picking up mail

- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Started processing 2019 renewals

**James D. Johnson Jr.**  
**Secretary**  
electric.examiners@stmarysmd.com